



Section 5311 Transportation Operating Assistance Application Checklist FY 2010-2011

1. **Application**
Submit all pages, even the tutorial page, electronically as a Word document to the NDOR Transit e-mail box DOR.Transit@nebraska.gov.
2. **Application, Page 1 and
FFY 2010 Certifications and Assurances@, Pages 1 and 2**
Submit these pages with an original signature of the authorized representative of the transit system to:

Nebraska Department of Roads
Rail and Public Transportation Division
Attn: Frank Faughn
PO Box 94759
Lincoln NE 68509-4759
3. **Resolution** of the transit system's governing body (sample attached)
Submit this completed document electronically, either in a Portable Document Format (.pdf) or Joint Photographic Experts Group (.jpeg) to the NDOR Transit e-mail box DOR.Transit@nebraska.gov.
4. **Public Notice** that describes the Purpose, Location and Estimated Cost of the Project for the funds requested in the Application (sample attached).
Submit an image of the certification from the newspaper vendor who published the notice electronically, either in a .pdf or .jpeg, to the NDOR Transit e-mail box DOR.Transit@nebraska.gov.
5. **Public Hearing Notice** is required if an increase in the basic fare structure or decrease in service is proposed with the funds requested in the Application. The sample format for a public hearing notice is attached.
Submit an image of the certification from the newspaper vendor who published the notice and any written testimony received during or as a result of the public hearing electronically, either in a .pdf or .jpeg, to the NDOR Transit e-mail box DOR.Transit@nebraska.gov.
6. **Agreement(s) or Contract(s)** relative to the Project, including **subcontractor or purchase of service agreements**.
Submit an image of the executed agreements or contracts electronically, either in a .pdf or .jpeg, to the NDOR Transit e-mail box DOR.Transit@nebraska.gov.